



# TRANSCRIPT

## COURSE 1 - MODULE 4 - INTRODUCTION

### Introduction

Hello and welcome back to Module 4 in our Foundation course. I hope you are enjoying the journey so far and starting to get a good understanding of the basics. I also hope you have been completing the exercises and making good use of the resource's?

At the end of the last lesson I mentioned that this module is possibly one of the most important in the series, and that's because it really starts to get into the fundamentals of the PAYEE. You may not receive all the different forms types and you may not undertake all the different types of reporting, but one thing I do know is that you will have payee's! And payee's are pretty important to any business.

To quickly re-cap. In modules one to three we walked through the history of federal tax information reporting, we introduced several important terms and concepts, identified some of the different types of documentation and we talked about who makes and regulates the rules. And if that wasn't enough to be getting on with, we also ran through the various types of guidance and publications available, where you can find answers to most federal tax information reporting questions.

In this module we will start to bring all these pieces together as we delve deeper into the payee and the payee setup process, and its importance. We are also going to go look again, in detail, at the different types of documentation required for U.S. and non-U.S. payees.

Now, you may be thinking that this is similar to ground we've covered in prior lessons, but here we will start to focus in, with a view towards setting up a payee and looking at the critical information needed on the forms to ensure that they are valid. We'll also start talking about what you should do if you don't have, or can't get the valid documentation you need & we'll introduce you to something called the presumption rules.

And just to remind you, when I say payee, I could be referring to many different things, an individual, an entity, a vendor, an accountholder at a bank, an investor in a partnership. As I say many different things.

Finally, when you complete this module you should be able to look forward to having a good understanding of U.S. and non-U.S. (foreign) source income, understand more about the payee, understand the importance of the setup process, be even more familiar with the tax documentation and have an understanding of what to do when you don't have documentation.

So, let's not waste any more time and hop right into the first lesson, which starts by introducing you to a couple of new key terms. Source of Income, and Types of Entities.

See you in Lesson 1.